

## **Transport Driver Security Policy**

This document is an outline of the Security procedures for Transport Drivers accessing PSA Halifax. All drivers are required to have a Fast Pass or HPA Trucker Pass.

To obtain a Halifax Port Authority issued road transport pass from the Credentialing Office for drivers visiting PSA Halifax, the following steps must be followed:

Truck drivers entering PSA Halifax will require their dispatch to contact the Halifax Port Authority Credentialing office via email at [credentialing@porthalifax.ca](mailto:credentialing@porthalifax.ca) to process each request. The Credentialing office then can outline the necessary steps for a road transport pass to be obtained. The Credentialing office is located at:

### **Halifax Port Authority**

#### **Credentialing Office**

**1099 marginal road, suite 145**

**P.O. box 336**

**Halifax, Nova Scotia**

**1-(902) 426-1597**

Email [credentialing@porthalifax.ca](mailto:credentialing@porthalifax.ca)

Additional information regarding the credentialing process can be obtained directly from the Credentialing office.

- If you and or passenger do not have a HPA Trucker Pass you must use lane 4 to enter Processing Area. Report to security for a temporary visitor pass. You must have a government issued ID to obtain a visitor pass. The visitor pass is issued for single visit to the terminal and must be returned at exit back to security. After first visit to the terminal without a proper issued pass, truck driver will have to pay a fee to obtain a visitor pass.
- Your vehicle is subject to random search. Refusal will result in denied access to the terminal.
- Always wear your Pass and keep it above waist level.
- Your access is restricted to assigned areas and sections only.

The first Visitor Pass issued by PSA Halifax Atlantic Hub Security will be free. Each additional pass required will come at a cost of \$86.00 per use. Payments can be made by debit or credit card only.